

## RECORD OF PROCEEDINGS

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### MINUTES OF A WORK SESSION AND SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE SOUTHLANDS METROPOLITAN DISTRICT NO. 1 HELD OCTOBER 22, 2019

A work session of the Board of Directors (referred to hereafter as “Board”) of the Southlands Metropolitan District No. 1 (referred to hereafter as “District”) was convened on Tuesday, the 22th day of October, 2019, at 9:00 a.m., at the Southlands Shopping Center, Management Office, 6155 South Main Street, Suite 260, Aurora, Colorado 80016. The meeting was open to the public.

#### ATTENDANCE

#### Directors In Attendance Were:

Martin Liles  
Skye Bailey  
Michael Sandhoff  
Joyce Rocha  
April Elliott

#### Also In Attendance Were:

Ann E. Finn; Special District Management Services, Inc.

Clint C. Waldron, Esq.; White Bear Ankele Tanaka & Waldron P.C.

Thuy Dam; CliftonLarsonAllen, LLP

#### DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST

Disclosure of Potential Conflicts of Interest: Ms. Finn noted that a quorum was present. Attorney Waldron advised the Board that, pursuant to Colorado law, certain disclosures might be required prior to taking official action at the meeting. Attorney Waldron reported that disclosures for those directors with potential or existing conflicts of interest were filed with the Secretary of State’s Office and the Board at least 72 hours prior to the meeting, in accordance with Colorado law, and those disclosures were acknowledged by the Board. Attorney Waldron asked the Board whether members of the Board had any additional disclosures of potential or existing conflicts of interest with regard to any matters scheduled for discussion at the meeting. No additional disclosures were noted. The Board determined that the participation of the members present was necessary to obtain a quorum or to otherwise enable the Board to act.

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### ADMINISTRATIVE MATTERS

**Agenda:** Ms. Finn distributed for the Board's review and approval a proposed Agenda for the District's work session.

Following discussion, upon motion duly made by Director Liles, seconded by Director Elliott and, upon vote, unanimously carried, the Agenda was approved, as amended.

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### PUBLIC COMMENTS

There were no public comments at this time.

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### FINANCIAL MATTERS

**Budget Work Session:** Ms. Dam reviewed with the Board a draft 2020 Budget. No action was taken by the Board at this time.

Independent Contractor Agreement ("ICA") for 2020 Operation and Maintenance Services: The Board determined to defer discussion at this time.

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### LEGAL MATTERS

**ICA with Altura Land Consultants for Surveying Services:** Attorney Waldron presented to the Board an ICA with Altura Land Consultants for surveying services for Detention Pond 950 in the amount of \$1,450.

Following discussion, upon motion duly made by Director Liles, seconded by Director Sandhoff and, upon vote, unanimously carried, the Board approved the ICA with Altura Land Consultants for surveying services for Detention Pond 950 in the amount of \$1,450.

**Enforcement of R-O-W Permits:** The Board determined to defer discussion at this time.

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### OTHER MATTERS

**Proposal from DTM, Inc. for Three Sign Toppers on South Aurora Parkway:** The Board reviewed a proposal from DTM, Inc. for the installation of three sign toppers (holiday bows) on South Aurora Parkway for the amount of \$1,400.

Following discussion, upon motion duly made by Director Liles, seconded by Director Sandhoff and, upon vote, unanimously carried, the Board approved the DTM, Inc. proposal for the installation of three sign toppers (holiday bows) on South Aurora Parkway for the amount of \$1,400.

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### ADJOURNMENT

There being no further business to come before the Board at this time, upon motion duly made and, upon vote, unanimously carried, the work session was adjourned.

Respectfully submitted,

By:   
Secretary for the Meeting