

## RECORD OF PROCEEDINGS

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### MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE SOUTHLANDS METROPOLITAN DISTRICT NO. 1 HELD OCTOBER 30, 2024

A Special Meeting of the Board of Directors (referred to hereafter as "Board") of the Southlands Metropolitan District No. 1 (referred to hereafter as "District") was convened on Wednesday, the 30<sup>th</sup> day of October, 2024, at 10:45 a.m. via Zoom. The meeting was open to the public.

#### ATTENDANCE

#### Directors In Attendance Were:

Martin Liles  
April Elliott  
Quincy Hudspeth

#### Also In Attendance Were:

Ann Finn; Public Alliance LLC

Clint Waldron, Esq.; White Bear Ankele Tanaka & Waldron P.C.

Thuy Dam and Misty Raup; CliftonLarsonAllen, LLP

#### DISCLOSURES OF POTENTIAL CONFLICTS OF INTEREST

Disclosures of Potential Conflicts of Interest: Ms. Finn noted that a quorum was present and noted disclosure statements for the Board of Directors were not filed by the statutory deadline. It was noted the agenda was not received in time to file disclosure statements.

#### ADMINISTRATIVE MATTERS

Agenda: Ms. Finn distributed for the Board's review and approval a proposed agenda for the District's Special Meeting.

Following discussion, upon motion duly made by Director Elliott, seconded by Director Liles and, upon vote, unanimously carried, the agenda was approved, as amended.

Resignation of Director: Following discussion, upon a motion duly made by Director Elliott, seconded by Director Liles and, upon vote unanimously carried, the Board acknowledge the resignation of Joyce Rocha, effective October 15, 2024.

Appointment of Secretary: The Board discussed the appointment of a Secretary to the Board.

## RECORD OF PROCEEDINGS

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Following discussion, upon motion duly made by Director Elliott, seconded by Director Liles and, upon vote, unanimously carried, the Board appointed Director Hudspeth as Secretary to the Board.

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### PUBLIC COMMENTS

There were no public comments.

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### CONSENT AGENDA

The Board considered the following actions:

- Approved proposal from Sustainable Landscapes for the fall floral program, in the amount of \$11,034.59.
- Approval proposal from Sustainable Landscapes for the fall containers, in the amount of \$8,310.98.
- Ratified approval of Work Order No. 1 from Alliance Commercial Maintenance Services for paving and concrete repair services.

Following discussion, upon motion duly made by Director Elliott, seconded by Director Liles and, upon vote, unanimously carried, the Board approved and ratified approval of the Consent Agenda items.

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### FINANCIAL MATTERS

**Claims:** Ms. Dam presented the Board with claims for October 17, 2024, in the amount of \$854,193.20.

Following discussion, upon a motion duly made by Director Liles, seconded by Director Elliott and, upon vote unanimously carried, the Board approved the claims, as presented.

**Financial Statements:** Ms. Dam reviewed with the Board the unaudited financial statements of the District for the period ending September 30, 2024 and Cash Position Schedule, dated September 30, 2024.

Following discussion, upon motion duly made by Director Liles, seconded by Director Elliott and, upon vote, unanimously carried, the Board accepted the unaudited financial statements of the District for the period ending September 30, 2024 and Cash Position Schedule, dated September 30, 2024.

**Budget Workshop:** Ms. Dam reviewed the 2025 draft budget with the Board. The Directors provided comments on the draft 2025 draft budget.

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### OTHER BUSINESS

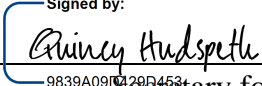
**2025 Floral Program:** The Board entered into discussion regarding the 2025 floral program and directed Ms. Finn to coordinate a meeting with Tim Flanagan.

## RECORD OF PROCEEDINGS

### ADJOURNMENT

There being no further business to come before the Board at this time, upon motion duly made by Director Elliott, seconded by Director Liles and, upon vote, unanimously carried, the meeting was adjourned.

Respectfully submitted,

By  \_\_\_\_\_  
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Secretary for the Meeting